

NOTICE OF INTENT TO AWARD

July 2, 2009

The City has completed its evaluation of **RFP 04-2009 Public Access Cable Channel Operator** and intends to award the contract to the bidder listed below.

Bay Area Video Coalition

The City is providing this notification to you pursuant to the rules and regulations pertaining to the San Francisco Administrative Code, Section 21.3(i).

Protests on the intended award of this contract must be received by the Department of Technology no later than the

5 p.m. on July 10, 2009.

Protest of Contract Award

Within five (5) working days of the City's issuance of a Notice of Intent to Award the contract, any firm that has submitted a responsive proposal and believes that the City has incorrectly selected another proposer for award may submit a written notice of protest. Such notice of protest must be received by the City on or before the fifth working day after the City's issuance of the Notice of Intent to Award.

The notice of protest must include a written statement specifying in detail each and every one of the grounds asserted for the protest. The protest must be signed by an individual authorized to represent the proposer, and must cite the law, rule, local ordinance, procedure and/or RFP provision on which the protest is based. In addition, the protestor must specify facts and evidence sufficient for the City to determine the validity of the protest.

Delivery of Protests

All protests must be received by the due date. If a protest is mailed, the protestor bears the risk of non-delivery within the deadlines specified herein. Protests should be transmitted by a means that will objectively establish the date the City received the protest. Protests or notice of protests made orally (e.g., by telephone) will not be considered. Protests must be delivered to:

Jolie Gines
Protest RFP #04-2009 Public Access Cable Channel Operator
Department of Technology
One South Van Ness Avenue, 2nd Floor
San Francisco, CA 94103

Further information on these procedures is available on the Office of Contract Administration home page at www.sfgov.org/oca/. Click on Purchasing and scroll down to [Rules and Regulations Pertaining to the San Francisco Administrative Code Chapter 21.](#)

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